

**MEADOWCROFT CONDOMINIUM ASSOCIATION, INC.**

**REQUEST FOR ARCHITECTURAL CHANGES**  
**ALL CONTRACTORS MUST SIGN IN. ALL VEHICLES MUST**  
**STAY OFF THE LAWN AT ALL TIMES!**

The purpose of this form is for owners to request permission from the Board of Administrators to have changes made to the exterior portion of their condominium unit. In addition to this form, contractor specifications and drawings as well as written consent from adjoining neighbors must be submitted to the Management Office at least ten (10) days prior to the next monthly Board of Administrators Meeting. Board Meetings are held on the fourth Tuesday of the month -September through May (no meetings June through August).

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Bldg. # \_\_\_\_\_

Address: \_\_\_\_\_ Phone # \_\_\_\_\_

Please give a detailed description of the architectural changes you are requesting permission to have done. \_\_\_\_\_

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If additional space is needed, please attach a separate sheet of paper

**THIS AREA IS TO BE COMPLETED BY A BOARD MEMBER OR MANAGEMENT**

Board Meeting Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Approved \_\_\_\_\_ Denied\* \_\_\_\_\_ ( \* if denied, please include reason(s) for denial )

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A copy of the Minutes of the Board of Administrators Meeting shall be attached.