

MEADOWCROFT CONDOMINIUM ASSOCIATION, INC.
CLUBHOUSE RENTAL APPLICATION

PLEASE NOTE: THE CLUBHOUSE MAY NOT BE RENTED AT ANY TIME FOR POLITICAL, RELIGIOUS OR PROFIT – MAKING ENTERPRISES. NO MONEY MAY BE COLLECTED OR CHARGED. SCHEDULED SOCIAL EVENTS SUCH AS COFFEE HOUR, DINNERS, CARDS, ETC. ARE AUTOMATICALLY RESERVED.

NAME OF APPLICANT _____ OWNER _____ TENANT _____

ADDRESS _____ BLDG # _____

PHONE _____ WORK # _____

DATE OF EVENT _____ NATURE OF EVENT _____

HOURS NEEDED FROM _____ TO _____

ESTIMATED NUMBER OF GUESTS _____ #UNDER THE AGE OF 15 _____

SECURITY DEP. CHECK # _____ USER FEE CHECK # _____ AMOUNT \$ _____

A security deposit in the amount of **\$250.00** is due when the application is submitted. The Association agrees to refund this amount pending a complete satisfactory inspection of the Clubhouse, less any deductions for repairs, replacements and/or other liable expenses incurred by the Association arising from the Clubhouse private use function. Deposit may be forfeited if Clubhouse is used for any other purpose or event other than NATURE OF EVENT stated above. The owner/tenant will be billed for any damages exceeding \$250.

A user fee based on the number of guests is required at least five (5) days in advance of the event. This fee must be paid separately from the security deposit. The user fee represents cost recovery to the Association for use of the utilities (water, electricity) etc. The following is the break down of the User fees:

1 – 25 persons	=	\$ 25.00	
26 – 50 persons	=	\$ 50.00	
51 – 79* persons	=	\$ 75.00	*maximum allowed by the Bradenton Fire Dept.

Rental of the Clubhouse for private use DOES NOT include the recreational facilities including the gazebo, swimming pool/deck, tennis courts, shuffleboard courts or billiards room. The applicant must clean the Clubhouse after the event and has until 10:00 a.m. the following day to accomplish this obligation. Applicants must post signs at all entrances/exits stating "Private Party". The Clubhouse is available from 8:00 a.m. to 10:00 p.m. The Board of Administrators or the Manager must approve any extensions in time prior to the event.

RULES AND REGULATIONS

- 1) There is absolutely **NO SMOKING** in the Clubhouse.
- 2) No person under the age of 21 may consume alcohol in any recreational facility.
- 3) The cleaning of the Clubhouse must include vacuuming, wiping down tables, chairs, kitchen counters, bar area and bathroom counters. Clean stove after use (do not use oven cleaner in the oven). Mop vinyl and tile floors, if necessary. Broom dance floor. All added decorations and rental items must be removed. All trash receptacles must be emptied and trash placed in the dumpster.
- 4) All furniture must be replaced to their original positions.
- 5) Any used dishtowels must be washed and returned, and the dishwasher is not to be left filled.
- 6) Please **Do Not** leave food or beverages in the refrigerator, kitchen or bar area.
- 7) Rental of the Clubhouse does not include use of the sound system. Should you desire music, personal arrangements should be made.
- 8) Tables and chairs are available in the locked Clubhouse storage room. A key will be given to you prior to the event if you should so need. You must return this key after cleanup. If the office is closed the key may be deposited in the check drop box.
- 9) The applicant is responsible for any hired help such as caterers, musicians, decorators, etc.
- 10) Any problems should be brought to the attention of the Office as soon as possible.

***Please note that some residents have experienced problems with the tripping of circuit breakers in the Clubhouse. Please use extreme care not to overload outlets in the same section of the Clubhouse, which may be on the same circuit breaker. Resetting these breakers is not usually something that can be accomplished in a timely manner due to their location.**

The undersigned certifies by their signature that they accept full financial responsibility for any damages to Meadowcroft properties during the hours the Clubhouse is reserved. The Rules and Regulations must be strictly adhered to.

Owner / Tenant Signature

Date

Approval Signature

Date